

Upper Peninsula Region of Library Cooperation, Inc.  
Annual Membership (Business) Meeting  
Minutes of the Meeting of September 22, 2026

**CALL TO ORDER:** The annual Membership (Business) Meeting of the Upper Peninsula Region of Library Cooperation was held in Ballroom I in the Northern Center on the campus of Northern Michigan University in Marquette and via Zoom conferencing service. The UPRLC Board Chair, Megan Rose, called the meeting to order at 12:40 PM Central/1:40 PM Eastern.

**PRESENT:**

Designated Voters: Leslie Moore, Forsyth Township Library; Erin Matas, Michigan Technological University; Lisa Waskin, Superior District Library; Jessica Holman, Negaunee Public Library; Wanda Tessmer, Carp Lake Township Library; Lisa Cromell, Munising School Public Library; Lynne Wiercinski, Ironwood Carnegie Public Library; Megan Rose, Dickinson County Library; Abby Ollila, St. Ignace Public Library; Deb Olson, Lake Linden School Public Library; Heather Harris, Menominee County Library; Lynne Lesky, Alanson Area Public Library; Chrystal Harness, Richmond Township Library; Sydney Peterson, Manistique School Public Library; Beth Gruber, John M. Longyear Research Library; Lakin Ozzello, Wakefield Public Library; and Tricia Wylie, Superiorland Library Cooperative

Others Attending: Rebecca Daly, Northern Michigan University; Pamela Malmsten, Superiorland Library Cooperative; Melissa Berube, Munising Public Schools; Ash Brown and Laurie Stark, Michigan Technological University; Peter Clegg, SDL - Pickford Community Library; Kristin Fondriest, Munising School Public Library; Alyssa Porter, Alanson Area Public Library; Amanda Griggs, Dickinson County Library; Meredith Sommers, Superior District Library; Matt Archibald, SDL – Bayliss Public Library; Nicole Johnson, Ishpeming Carnegie Public Library; Nancy Mousseau, Alpena County Library; Megan Hughes, Ironwood Carnegie Public Library; Melanie Chaffin, SDL – Engadine Library; and Pat McCracken, Alcona County Library

**APPOINTMENT OF THE MEETING RECORDER:** A motion was made to appoint Pamela Malmsten to be the recorder of the Annual Business Meeting minutes (MSC Lisa Cromell/Beth Gruber). Motion carried unanimously.

**WELCOME AND REMARKS:**

UPRLC Board Chair Megan Rose welcomed everyone and noted that UPRLC is a multi-type organization and its membership includes all types of libraries--public, school, academic, and special libraries. Megan noted that the relationship between UPRLC and the Superiorland Library Cooperative can be confusing and encouraged anyone with questions to reach out to her.

**ANNUAL FINANCIAL REPORT:** Pam Malmsten presented a background summary and overview of UPRLC's financial structure.

UPRLC is a 501(c)(3) non-profit organization. Financial records are audited yearly by an independent auditor; the auditor also prepares the annual 990 tax return. Since all of UPRLC's members are schools and libraries, the audit is presented in a GASB format, rather than a non-profit format. UPRLC complies with all GASB rules, including the requirement that individual line-item expenditures not exceed Board-approved budgeted line-item expenditures. Financial audits are posted on UPRLC's web site.

The UPRLC Board of Directors meets four times per year, and all members are invited to attend; most people connect to the meeting via Zoom conferencing service using their computers or other devices. Policies, financial reports, and membership information are posted on UPRLC's web site at [www.uprlc.org](http://www.uprlc.org).

UPRLC has four separate accounting classes including: the general fund, the continuing education fund, the ALS (automated library services) fund, and the employee PTO (accrued leave) fund.

ALS User Council Class: ALS revenues include member operations fees, interest, and rebilled supplies, licenses, and maintenance. ALS expenses include operating supplies; group discount subscriptions, maintenance, automated system expenses, reimbursement to the Superiorland Library Cooperative for staffing and overhead, a portion of the UPRLC annual financial audit, and rebilled expenses for supplies, group subscriptions, licenses, and maintenance.

UPRLC General Fund (GF)/Continuing Education (CE) Classes: The UPRLC GF and CE class revenues include membership dues and annual conference registrations. Expenses include insurance (property and liability, directors and officers, and cyber insurance), a portion of the UPRLC annual financial audit, and expenses related to the UPRLC annual conference.

#### Budgets

The ALS User Council approved its final revised FY 2026 budget at its September 10th meeting. The ALS final budget revision will be presented to the UPRLC Board of Directors for approval at its meeting scheduled for 4:30 PM Eastern. The continuing education and general fund budgets have also been revised and will be presented to the board for approval.

The ALS FY 2027 budget was approved by both the ALS User Council and the UPRLC Board of Trustees in February 2026. The FY 2027 UPRLC Combined Budget, which includes all funds, will be presented to the board for approval at its 4:30 PM meeting.

### **ELECTION OF THE FY 2026/2027 BOARD OF DIRECTORS:**

The FY 2026/2027 election was conducted via an electronic ballot. There were three open seats and three candidates. FY 2026 board members with terms expiring on 09/30/2026 included: Sharon Crotser (retired), Jennifer Donner, and Lynne Wiercinski. Heather Harris (Menominee County Library), Katrina Rogers (Crawford County Library), and Emera Bridger Wilson (Northern Michigan University) were running for three-year terms.

Megan Rose announced the election results. Heather Harris, Katrina Rogers, and Emera Bridger Wilson received the most votes. The three candidates were presented as the slate of nominees.

**A motion** was made **to elect Heather Harris, Katrina Rogers, and Emera Bridger Wilson** [all with terms expiring 9/30/2029] **to the UPRLC Board of Directors for FY 2026/2027** (MSC Lynne Lesky/Lynne Wiercinski). Motion carried unanimously.

**ADJOURNMENT:** There being no further business, the meeting was adjourned at 12:54 PM Central/1:54 PM Eastern.

Respectfully submitted,

Leslie Moore, UPRLC Board Secretary

Pamela Malmsten, Recorder