

**Upper Peninsula Region of Library Cooperation, Inc.
Automated Library Services 2026 (Symphony Users)
Minutes of the Meeting of September 10, 2026**

CALL TO ORDER: A meeting of the ALS 2026 (Symphony Users) group was held via Zoom audio/video conferencing service. The Chair, Bruce MacDonald, called the meeting to order at 11:02 a.m. ET.

ATTENDING: Bruce MacDonald, Chair (Peter White Public Library), Jeremy Morelock (Superiorland Library Cooperative), Meredith Sommers (Bayliss Public Library), Ellen Moore (Superiorland Library Cooperative), Pam Malmsten (Superiorland Library Cooperative), Megan Rose (Dickinson County Library), Tricia Wylie (Superiorland Library Cooperative), Nicole Johnson (Ishpeming Carnegie Library), Lynne Lesky (Alanson Area Public Library), Melissa Alan (Peter White Public Library), Sydney Peterson (Manistique School Public Library), Shirley Frank (Crystal Falls District Community Library), Monique Ciofu (Escanaba Public Library), Lisa Cromell (Munising School Public Library).

MEMBER COMMENTS: no comments

APPROVAL OF THE AGENDA. A motion to approve the agenda was made by Megan, seconded by Meredith, and unanimously approved.

APPROVAL OF THE MINUTES OF May 28th, 2026: A motion to approve the minutes was made by Megan, seconded by Meredith, and unanimously approved.

FINANCIAL REPORT: Pam presented the Financial Report. A motion to approve the financial reports was made by Monique and seconded by Megan, and unanimously approved.

UPRLC ANNUAL CONFERENCE COMMITTEE REPORT: Megan gave a report on the Conference. A new buddy system is being implemented for those who are new. Nominations and raffle baskets were discussed. 107 are registered. Many from downstate, as well, this year.

UPRLC POLICY COMMITTEE REPORT: Tricia told us we have a UPRLC Policy Committee, but it is basically on hold during the busy conference and end of FY season.

UPRLC CATALOGING COMMITTEE REPORT: Ellen discussed the draft Cataloging Policy. This is to create guardrails and quality controls for people who are adding items to the catalog. A brief survey was done of other organizations. We will maintain more control over the adding of items. Meredith Sommers, Amanda Griggs, and Stephanie Garn have met with Ellen for input into the creation of the new policy. Megan brought up that some wording will need to be updated in relation to UPRLC/SLC relationship, and this will need to be done before being brought to committee. There was lengthy discussion about this and the need for a bit more work on the wording of the policy prior to the policy being brought to committee.

OLD BUSINESS:

SaaS Server Migration:

Jeremy explained that our SirsiDynix hosted SaaS server of our data which is currently in Atlanta will be migrated to a new location this year in Des Moines. Server migration is mostly complete at this time. There may be further maintenance.

Update on Enterprise for Mobile:

Jeremy showed examples of the new look of our online catalogs on mobile devices. The need for more accessible text size and image sizes has been addressed and made much better for the patron experience.

MEMBER COMMENTS: no comments

NEW BUSINESS:

ALS Budget Revision FY 25-26: Pam talked about the need for a budget revision, being that the professional contractual line item increased a bit, as well as explanation of other adjustments. There has been more than usual purchasing of barcodes and patron cards this year. A motion to approve the budget revision was made by Megan and seconded by Meredith. Unanimously approved. Bruce mentioned that this fiscal year is a “fiscal leap year” for many libraries.

Recommend that Cataloging Policy Move to Committee: Bruce moved to recommend that the Cataloging Policy be submitted to the UPRLC Policy Committee for eventual submission to the UPRLC Board and seconded by Megan. Unanimously approved.

NEXT MEETING: The next ALS meeting will be held Thursday, February 11, 2027, 11:00am ET.

ADJOURNMENT: There being no further business, the meeting was adjourned at 12:04 p.m. ET.

Respectfully submitted,

Jeremy Morelock, Recorder