

# Upper Peninsula Region of Library Cooperation, Inc.

Meeting of the Board of Trustees  
Minutes of the Meeting of May 5, 2026

**CALL TO ORDER:** The Board of Trustees of the Upper Peninsula Region of Library Cooperation met via Zoom conferencing service. Board Chair Megan Rose called the meeting to order at 1:01 PM Central/2:01 PM Eastern.

## **ROLL CALL:**

### **Trustees Present:**

Chair: Megan Rose

Vice chair: Mariel Carter

Treasurer: Lynne Wiercinski

Secretary: Leslie Moore

**Other Trustees Present:** Sharon Crotser, Lynne Lesky, and Erin Matas

**Others Present:** Tricia Wylie and Pamela Malmsten

**Trustees Absent:** Meredith Sommers (Excused) and Jenn Donner

**APPROVAL OF THE AGENDA:** A motion was made to approve the agenda as presented (MSC Mariel Carter/Lynne Wiercinski). Motion carried unanimously.

## **APPROVAL OF THE MINUTES:**

**Minutes of the Board of Directors Regular Meeting of February 16, 2026:** A motion was made to approve the minutes of the February 16, 2026 Board of Directors regular meeting as presented (MSC Mariel Carter/Erin Matas). Motion carried unanimously.

**FINANCIAL REPORT:** Pamela Malmsten presented the financial report. (There were no general fund disbursements in February or March).

**April 2026 General Fund Cash Disbursements:** The payment of \$1,475 to Anderson, Tackman, and Company (account 3-801.1) was for a FY 2024/2025 financial audit progress payment. The payment of \$1,187 to Frankenmuth Insurance Company (account 3-910) was the yearly premium for property and liability insurance.

Total April disbursements: \$2,662.

### **Year to Date Report as of April 30, 2026:**

**Revenues:** Total combined budget revenues as of 04/30/2026: \$280,256

**Expenses:** Total combined budget expenses as of 04/30/2026: \$231,450

Total UPRLC combined budget net income as of April 30, 2026: \$48,806

**Balance Sheet as of April 30, 2026:** The balance sheet as of 04/30/2026 showed total assets of \$548,404.34 and total liabilities plus fund balances of \$548,404.34.

**A motion was made to approve cash disbursements of \$2,662 for April 2026, the year-to-date report as of 04/30/2026, and the balance sheet as of 04/30/2026 (MSC Lynne Wiercinski/Leslie Moore). Motion carried unanimously.**

#### **COMMITTEE AND OTHER REPORTS:**

UPRLC 2026 Annual Conference Committee Update: The 2026 UPRLC Annual Conference will be held on September 21<sup>st</sup> and 22<sup>nd</sup> at the Northern Center on the campus of Northern Michigan University in Marquette. This year's theme is "The Next Chapter". Committee Chair Tricia Wylie reported that the Request for Breakout Proposal form has been distributed, and a few proposals have already been received. Bobbi Newman has been confirmed as the first-day keynote speaker; day two will feature a panel discussion. Pam Malmsten and Tricia recently met with the NMU Events Manager and toured the venue; they reported that the facility is beautiful and includes ample free parking for conference attendees. Tricia added that t-shirts featuring the conference logo will be available for sale (\$25). It was noted that there is plenty of space for vendors; Megan asked that anyone with vendor contacts or suggestions reach out directly to the vendor or send the contact information to Tricia or Megan.

#### **OLD BUSINESS:**

Policy Committee: The current UPRLC policies are outdated and there may be some policies that are no longer needed and others that should be added. At the February 16, 2026 meeting, the board passed a motion creating a Policy Review Committee. Anyone interested in joining the committee should contact Tricia.

#### **NEW BUSINESS:**

##### UPRLC FY 2024/2025 Financial Audit:

The UPRLC financial audit for the year ended September 30, 2025 is posted on UPRLC's web site. Page 27 of the audit (Schedule of Revenues, Expenditures, and Changes in Fund Balance) shows that UPRLC's FY 2025 net income (all funds) was \$39,135. The total of fund balances at the beginning of the year was \$446,063 and at year-end the total was \$485,198.

The Continuing Education fund, which consists of annual conference revenues and expenses, had a net income of \$868; as a result, the fund balance increased from \$7,664 at the beginning of the year to \$8,532 on 9/30/2025. UPRLC General Fund revenues consist of membership dues; expenses are for the annual financial audit and insurance. Total General Fund revenues were \$4,725 and total expenses were \$5,089, resulting in a net loss of \$364 and a year-end fund balance total of 5,373. The ALS fund showed a FY 2025 net income of \$37,636, resulting in a year-end fund balance total of \$452,975.

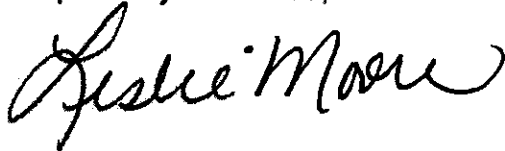
**A motion was made to approve the FY 2024/2025 financial audit (MSC Leslie Moore/Erin Matas). Motion carried unanimously.**

**SET NEXT MEETING DATE:** Board members agreed that a Doodle Poll would be sent out to determine the next meeting date.

**LIBRARY NEWS:** Two board members, Lynne Wiercinski and Sharon Crotser, will be retiring soon. Sharon Crotser said she will be leaving at the end of June and Lynne will be retiring at the end of the year. Lynne shared video of the recently renovated Ironwood Carnegie Public Library. Mariel Carter initiated a discussion about the recent EveryLibrary Community Coalition Training held at Peter White Public Library and sponsored by the Michigan Library Association (MLA). Mariel said that there needs to be more statewide discussion regarding libraries and book challenges. It was agreed that this topic would be appropriate for a presentation or roundtable discussion, possibly facilitated by MLA Executive Director Dillon Geshel.

**ADJOURNMENT:** There being no further business, the meeting was adjourned at 2:40 PM Eastern on a motion by Mariel Carter, seconded by Sharon Crotser.

Respectfully submitted,

A handwritten signature in black ink that reads "Leslie Moore". The signature is written in a cursive, flowing style.

Leslie Moore, Secretary

Pamela Malmsten, Recorder