

**Upper Peninsula Region of Library Cooperation, Inc.
Automated Library Services 2025 (Symphony Users)
Minutes of the Meeting of May 29, 2025**

CALL TO ORDER: A meeting of the ALS 2025 (Symphony Users) group was held via Zoom audio/video conferencing service. The Chair, Bruce MacDonald, called the meeting to order at 11:01 a.m. ET.

Attending: Bruce MacDonald, Chair (Peter White Public Library), Jeremy Morelock (Superiorland Library Cooperative), Monique Ciofu (Escanaba Public Library), Janis Lubenow (UP Health System), Lynne Lesky (Alanson Area Public Library), Andra Ziemnick (Portage Lake District Library), Ellen Moore (Superiorland Library Cooperative), Pam Malmsten (Superiorland Library Cooperative), Melissa Alan (Peter White Public Library), Heather Harris (Menominee County Library), Leslie Moore (Forsyth Township Library).

APPROVAL OF THE AGENDA. A motion to approve the agenda was made by Andra and seconded by Janis. Unanimously approved.

APPROVAL OF THE MINUTES OF February 6, 2025: The minutes of the ALS meeting of February 6, 2025 were unanimously approved as presented in a motion by Ellen and seconded by Janis.

FINANCIAL REPORT: Pam presented the Financial Report.

CASH DISBURSEMENTS

February 2025 Cash Disbursements:

Account 4-910 (insurance): The payment of \$1,540 to Acrisure was for UPRLC's cyber insurance.

Total February disbursements: \$19,432.25.

March 2025 Cash Disbursements:

Account 4-801 (professional and contractual): The payment of \$900 to Sirsi was to rename an idle account for the Richmond Township Library.

Account 4-930 (maintenance): The payment of \$4,217.50 to Conversight.ai, Inc. was for year 2 of the MyLibro mobile app; UPRLC received a 50% discount due to delayed implementation. Accounts 4-930 (maintenance), and rebilled maintenance account number 4-930.2: The total payment of \$44,905.07 to Sirsi Corporation was for ILS maintenance for 4/1/25 – 9/30/25.

Account 4-945 (conferences): The payment of \$1,425 to UPRLC's credit card company was for 2025 COSUGI conference registration fees for Jeremy Morelock, Ellen Moore, and Heather Harris.

Total March disbursements: \$70,304.58

April 2025 Cash Disbursements:

Account 4-801: The payment of \$2,750 to Anderson, Tackman, and Company was for UPRLC's FY 2024 financial audit and 990 preparation. The total cost of the audit was \$6,415; the balance of the cost (\$3,665) was charged to the UPRLC general fund.

Account 4-945 (conferences): Payments to Ellen Moore, Jeremy Morelock, and Heather Harris were for COSUGI conference mileage reimbursements.

Total April disbursements: \$18,533.80

YEAR TO DATE REPORT AS OF APRIL 30, 2025

Revenues: The total of ALS operating revenues as of 04/30/2025 was \$263,694.

Expenses: The total of ALS operating expenses as of 04/30/2025 was \$203,459; the 7/12 budget expense figure was \$176,980. The maintenance line-item expense is \$34,591 over the 7/12 budget figure; this is because SirsiDynix ILS maintenance has been paid through September 30, 2025.

Monique made a motion to approve both the Cash Disbursements and the Year-to-Date Report, seconded by Andra, unanimously approved.

UPRLC Annual Conference Committee Report:

The conference is on track with the deadline for proposals now passed. Conference is being held in Iron Mountain, MI. "Back to Basics and Beyond", Sept 17th and 18th, 2025.

OLD BUSINESS:

Update on ALS Operating Fees Determination Discussion:

The discussion on proposing updates to the fees paid by our libraries is being deferred until a new UPRLC/SLC Director is hired. We are looking into a new fee structure that could increase costs for some libraries and decrease costs for others possibly.

Update on myLIBRO App Implementation:

Jeremy reported myLIBRO developers have been working quite a bit to update the app and to address the support tickets that we have had open. The "Status" column is now up to date, where previously it had been empty. More libraries have been recommending the app to their patrons. PWPL will do so soon. Bruce asked whether any libraries have begun using the self-checkout feature in the app, and it appears that no libraries have used this feature yet. Promotional materials were discussed, Heather offered to share the custom Canva graphics that she had created for her patrons. Jeremy shared that push notifications are coming soon. Placing holds on specific volumes of a series is not possible still in the app. Bruce shared details of the scanners that his library purchased which will read patron barcodes on the app screen and the steps he went through to make them able to read the various barcodes. The scanner that reads mobile screens:

https://www.amazon.com/dp/B0799R5MXS?ref=fed_asin_title

Bruce will share his scanner setup sheet with barcodes that scan to program the scanner. The room reservation system within the app is still being updated.

BLUEcloud products updates:

SirsiDynix have been doing quite a bit of development on their browser-based BLUEcloud Circulation and Cataloging products. We have not used these due to lack of customizable checkout receipts in Circ, as one example. Customers have been promised that updates will include the desired functionality by the end of 2025. Jeremy attended training in the admin setup for BLUECloud and he has been updating library information in that system in preparation for the rollout of the new BLUECloud product versions. Additionally, SirsiDynix have a new owner: Harris Computer. There are no plans for any changes that would affect our ILS system that we know of.

Bruce shared an article from ALA about the current ILS business environment:

<https://americanlibrariesmagazine.org/2025/05/01/2025-library-systems-report/>

Jeremy and Ellen have been testing and attending trainings on BLUECloud Circ and Cat. At some point this year the important addition of customizable Check Out receipts will be added, which is a feature our libraries require before adopting BLUEcloud Circ. Jeremy and Ellen will have a demo station set up at the UPRLC Conference in September to show everyone BLUEcloud Circ and Cat. This discussion was a bit of a show-and-tell of the new products, so please see the meeting video recording.

NEW BUSINESS:

[COSUGI Report 2025 – Milwaukee, WI](#): (click to view link in web browser)

NEXT MEETING: The next ALS meeting will be held Thursday, September 11th, 2025 11:00am ET.

ADJOURNMENT: There being no further business, the meeting was adjourned at 12:12 p.m. ET.

Respectfully submitted,

Jeremy Morelock, Recorder