

**Upper Peninsula Region of Library Cooperation, Inc.
Automated Library Services 2023 (Symphony Users)
Minutes of the Meeting of November 3rd, 2023**

CALL TO ORDER: A meeting of the ALS 2023 (Symphony Users) group was held via Zoom audio/video conferencing service. The Chair, Bruce MacDonald, called the meeting to order at 11:04 a.m. ET.

Attending: Bruce MacDonald, Chair (Peter White Public Library), Dillon Geshel (Superiorland Library Cooperative), Pamela Malmsten (Superiorland Library Cooperative), Jeremy Morelock (Superiorland Library Cooperative), Monique Ciofu (Escanaba Public Library), Janis Lubenow (UP Health System), Andra Ziemnick (Portage Lake District Library), Meredith Sommers (Bayliss Public Library), Jessica Luther (Alpena County Library), Sharon Crotser-Toy (St. Ignace Public Library).

APPROVAL OF THE AGENDA. Approval motion by Monique Ciofu and seconded by Andra.

APPROVAL OF THE MINUTES OF September 1st, 2023: The minutes of the ALS meeting of September 1st, 2023 were unanimously approved as presented on a motion by Monique and seconded by Dillon.

FINANCIAL REPORT: Pam Malmsten presented the Financial Report.

CASH DISBURSEMENTS

September 2023 Cash Disbursements: There were no unusual expenses in September.

Total September disbursements: \$16,742.98.

October 2023 Cash Disbursements: October disbursements include the payment for semi-annual ILS maintenance. The total payment to Sirsi Corporation was \$79,206.87; \$72,374.41 of the payment was an operating expense and charged to 4-930 (maintenance expense) and the remaining \$6,832.46 was for optional products and the costs were rebilled to participating libraries.

Total October disbursements: \$91,802.34.

YEAR TO DATE REPORT AS OF SEPTEMBER 30, 2023 (FY 2022/2023)

Revenues: The total of ALS operating revenues as of 09/30/2023 was \$335,037.

Expenses: The total of ALS operating expenses as of 09/30/2023 was \$359,284.

The ALS fund FY 2022/2023 projected net income is \$15,099; this figure may change once the FY 2023 financial audit is completed. The final FY 2023 ALS budget projected a net income of \$6,599, so the actual net income is substantially higher. ALS fund year-end net income will be added to the ALS restricted fund balance.

YEAR TO DATE REPORT AS OF OCTOBER 31, 2023 (FY 2023/2024)

Revenues: The total of ALS operating revenues as of 10/31/2023 was \$114,942. ALS operating fee invoices for the first quarter of FY 2024 have been distributed.

Expenses: The total of ALS operating expenses as of 10/31/2023 was \$83,280.

A motion to approve the Year-to-Date reports were unanimously approved as presented on a motion by Monique and seconded by Meredith.

COMMITTEE AND OTHER REPORTS:

New Mobile App Committee: Jeremy reported that the workgroup to search for a new mobile app has been shown demos from four vendors and we have received a quote from each of the four. The group will reconvene soon and will turn in their scorecards. Some of the money saved by the new SirsiDynix contract will be used to purchase a new mobile patron app. Each of the vendors needed different specific criteria to come up with their quote (service population, etc.). Members of the committee who were present expressed a preference for the MyLibro app.

ILS SYSTEM ADMIN UPDATE:

Jeremy reported that we have implemented the new Enterprise Kids Catalog on all of our online catalogs where appropriate. This entailed revising settings in Enterprise for each library's page, so in the process pages have been updated with a fresh look. We recently upgraded to the latest version of Enterprise, which fixed Google Preview and some other bugs. Jeremy has begun integrating Librarian Recommends Lists via Syndetics Unbound (see "Recommended Reads" link on most catalog pages). We have gotten a quote of a one-time \$1200 fee from SirsiDynix to set the Syndetics Unbound content dropdown to be open by default. Attendees expressed a willingness to approve this expense, as it will greatly improve the visibility of this exciting enhancement to the catalog. Jeremy showed a prototype of an idea to feature Library of Things content in individual libraries' catalogs on a separate page with a link to the library's holdings.

NEXT MEETING: The next ALS meeting will be held Thursday, February 8th, 2024 11:00am ET.

ADJOURNMENT: There being no further business, the meeting was adjourned at 11:54 a.m. ET.

Respectfully submitted,

Jeremy Morelock, Recorder