

Upper Peninsula Region of Library Cooperation, Inc.  
Automated Library Services 2021 (Symphony Users)  
Minutes of the Meeting of June 10, 2021

**Call to Order:** Bruce MacDonald, chair, called the meeting to order at 11:07 ET.

**Attending:** Amanda Winnicki (Menominee County Library), Monique Ciofu (Escanaba Public Library), Amy Salminen and Bruce MacDonald (Peter White Public Library), Megan Buck (Dickinson County Library), Lynne Wiercinski (Ironwood Carnegie Library), Lisa Cromell Shawn Andary, Pam Malmsten, Lissa Potter (Superiorland Library Cooperative).

**Approval of the Minutes** from 11 February, 2021. Unanimously approved on a motion by Amanda Winnicki, seconded by Lisa Cromell.

**Financial Report** (Pam Malmsten)

The only unusual expense was the April payment to SirsiDynix for 6 months of maintenance. Budget revisions will be needed before the end of the fiscal year, but we are under budget.

Bills for [February](#), [March](#), [April](#) and [May, 2021](#).

[2020-2021 YTD Revenue and Expense Report](#) of 31 May, 2021.

The bills, revenues and expenses for February, March, April and May 2021 were unanimously approved on a motion by Monique Ciofu, seconded by Megan Buck.

**Committee and Other Reports:**

UPRLC Annual Conference Committee Update: Megan Buck reported that the conference will be at Peter White Public Library on 27-29 September in Marquette, MI. The price will be the same as two years ago. Nearly all of the breakout sessions submitted were accepted and there is a wide variety of topics.

COSUUGI: Amy Salminen reported that she learned a lot about the ILS, Enterprise and what is coming. She also attended a session on Mentor, the Sirsi learning website. Bruce and Amanda commented that Mentor is good for staff new to libraries.

Lissa reported that Symphony web (WorkFlows in a web browser) still lacks features we need. MobileCirc is now named MobileStaff. The underpinnings of MobileStaff had to be completely recoded in order to add features.

**New Business**

Pam reported on the update of the UPRLC bylaws. Language about user councils (ALS is the only current user council) was added back in and updated. The lawyers suggested a few changes. After approval by the Board, the membership must approve changes at the annual meeting.

Amanda pointed out that the biggest change is in how the Board is constituted. It has been reduced from 20 members to 9. ALS will need to look at grievance procedures and the contract with Superiorland.

Megan added that ALS needs bylaws.

Lissa spoke of a potential replacement for Phone Tree she learned about at COSUGI. Brown County (Wisconsin) is using Teletask, a cloud based phone call (and much more) service very successfully. The cost for the first year is estimated to be \$2,800 for the co-op. This is a little more than the current phone lines and software costs.

Going to Teletask would remove a server and two copper lines. Reliability would be increased and scheduling issues either greatly reduced or eliminated. Libraries would be able to manage their own messages through a web page limited to only their library. There are additional features we may wish to implement later, such as survey links, chat and notice fall-over (for example, if a phone call didn't go through, send an e-mail).

Lissa will arrange a demo for library staff.

**Next Meeting Date:** Thursday, 12 May, 2021 11 ET, 10 CT.

**News:** PWPL has moved to Office 365 for e-mail, and is very happy with it, besides a problem with e-mails that aren't junk ending up in the junk folder. Superiorland staff are having the same issue. DCL has been on Office 365 for over a year. Megan said the junk mail filtering eventually gets better.

Pam said that two interviews were done for the co-op director position, but neither would have been a good fit. They are looking for a consultant to try to find more candidates.

**Adjournment:** Bruce closed the meeting at 12:11, after unanimous approval of a motion to adjourn by Amanda, seconded by Megan.